



CENTRAL BUREAU OF INVESTIGATION

Anti-Corruption Branch
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NOTICE INVITING QUOTATION

Sub : Quotations for outsourcing the work of cleaning and sweeping services of CBI/ACB/Chennai and Zonal Office, CBI, Chennai - Reg.

This Office intends to enter into contract agreement for a period of one year to provide 2 unskilled personnel for sweeping and cleaning the office premises of CBI/ACB/Chennai and to provide 1 unskilled person for cleaning the office premises of CBI, Zonal Office at III Floor, EVK Sampath Maligai, College Road, Chennai, along with sweeping and cleaning material etc.

The reputed companies/firms/agencies in the field of providing House Keeping services who fulfil the statutory obligations mentioned below may submit their willingness with quotations, in a closed cover duly superscribed "**Quotation for providing cleaning and sweeping services**" addressed to SP, CBI, ACB, Chennai by 12-03-2018. The same will be opened on 14-03-2018:

1. Must be a registered with the Regional Labour Department of the Tamil Nadu State/CPWD and having registration number/registration certificate.
2. Must have ESI Code, PAN Number and GST Registration.
3. Must be registered with appropriate authorities under Employment Provident Fund and Employees State Insurance Act
4. Must quote the rate per person per month for one unskilled personnel (8 hours with an hour lunch break and the time will be extended/cutailed as per requirement from time to time) for 6 days in a week (i.e. inclusive of minimum wages plus all statutory payments such EPF, ESI, GST and other charges etc) and cost of the materials required cleaning per month, in the prescribed format (Annexure - I).

sd/28.02.18

SUPERINTENDENT OF POLICE
CBI : ACB : CHENNAI

ANNEXURE - I

NAME & ADDRESS OF THE FIRM/AGENCY/COMPANY :

S. No	Component of Rate	Amount per person per month
1	Monthly rate per person(in accordance with Minimum wage Act, 1948 and as amended time to time)	
2	Employee Provident Fund(as per Govt. Norms)	
3	Employee State Insurance(as per Govt. Norms)	
4	Contractors Administrative/Service Charges/Any other charges (please indicate)	
5	CGST/SGST(as per Govt. norms)	
6	Total(Sl. No.1 to 5)	
	Cost of cleaning material for ACB/Chennai per month	
	Cost of cleaning material for CBI/Zonal Office/Chennai per month	