

New Delhi, 13th January, 2016Dy. No. 413-C90
Date: 12/1/16

- To 19/1/16
1. The Chief Secretaries, All State Governments.
 2. The Secretaries of all the Ministries/Departments of Government of India.

Subject: **Filling up of the post of Minister (Agriculture) (Joint Secretary Level), Embassy of India, Rome (Italy) under the Department of Agriculture, Cooperation & FW.**

Sir/Madam,

It is proposed to fill up the post of **Minister (Agriculture) (Joint Secretary Level), Embassy of India, Rome (Italy) under the Department of Agriculture, Cooperation & FW.** The following eligibility criteria have been laid down for making selection to the post:

Mandatory Qualifications:

- (i) The officer must have been empanelled to hold Joint Secretary or equivalent posts at the Centre.
- (ii) The officer should be at least 3 batches below the batch next to be considered for empanelment at the Additional Secretary level.
- (iii) The officer must have worked for at least two years at the Centre under Central Staffing Scheme.
- (iv) The officer should be clear from Vigilance angle.
- (v) The officer should not have been debarred from Central deputation.
- (vi) The officer should have at least 'Very Good' Service record. However, preference will be given to officers who have 'Outstanding' service record with a grading of 9 and above.
- (vii) The officer should not be over 54 years of age as on the date of vacancy.
- (viii) The officer should not have been on an assignment in a foreign/captive post of the Government of India earlier.
- (ix) The officer should not have been nominated for foreign training or should not be on training or foreign assignment, currently.
- (x) The officer should not be on study leave or long leave.

Desirable qualifications

- (i) Experience of policy formulation and implementation in Agriculture and allied sectors at the Centre or State levels.
- (ii) Experience in international negotiations.

2. It is requested that the names of the willing and eligible officers, who possess the mandatory qualification/experience, as stated above, may be sent to this Department along with their detailed bio-data, CR dossiers of the officers, cadre clearance, vigilance clearance and integrity certificate, within a period of four weeks of issue from the date of issue of this letter.

Yours faithfully,

(Nandini Paliwal) 13/01/16

Deputy Secretary to the Government of India
Tel: 23092187

Copy to:

1. Department of Agriculture, Cooperation & FW (Shri Siraj Hussain, Secretary), w.r.t. OM No. 12022/5/2008-E.I dated 19.11.2015, New Delhi.
2. Technical Director, NIC, Computer Cell, DOPT, North Block, New Delhi for uploading this vacancy circular on the official website of this Department.
3. Deputy Secretary (MM), DoPT, New Delhi with a request to arrange to upload this vacancy circular through bulk e-mailing system of officers.

No. 794 2014-DD (Pers)
Date: 19-1-16

1. Pers-I, 20
2. Pers-I, 20
Date: 21/1/16